



Bylaws

Revised April 2026

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ARTICLE I - NAME, PURPOSE AND EMBLEM

Section 2 - Name

The name of the Club shall be “Anchorage Alaska Sports Car Lions Club”, or alternatively “Alaska Sports Car Club”, hereinafter referred to as the “Club”.

Section 2 - Purpose

The purpose of the Club shall be:

- a. To organize a group of sports car owners and enthusiasts in order to enable them to get maximum use and enjoyment from sports car ownership and operation.
- b. To dispense technical information to aid in the proper care and operation of sports cars.
- c. To establish rules and regulations covering all activities of the Club.
- d. To promote and sanction road racing within the State of Alaska.
- e. To encourage careful, skillful and courteous driving on public highways.
- f. To perform and contribute to charitable works in the community.
- g. To own real and personal property as incidental to the foregoing purposes.

Section 3 - Emblem

To any member in good standing, the emblem may be purchased from the Club, at the individual's own expense. Any abuse or improper display of the Club emblem shall be determined by a majority of active members present and voting at a regular or special meeting. Improper use may be grounds for expulsion.

The Club emblems are as follows, and may be used in the following formats:



Section 4 - Corporate Seal

The corporate seal consists of a seal in which the words “Corporate Seal 1958” are centered and encircled with the words “Alaska Sports Car Club, Inc.”

ARTICLE II - MEMBERS

Section 1 - Original Members

All members in good standing at the time of the first annual meeting, after the formation of the Club, shall constitute the original membership of the Club, and shall be known as the charter members.

Section 2 - Future Members

Any individual attending a meeting of the Club, with the intention of taking part in a discussion or becoming a member of the Club, shall after submitting a membership application, upon acceptance of said application by the Board of Directors and paying the necessary dues, be considered an active member in good standing, with full voting privileges.

Section 3 - Honorary Members

Any person, a current member relinquishing their active status or not a member and not soliciting membership, who has commended themselves to the Club's esteem, or who has performed an outstanding service to the Club may have this honorarium bestowed upon them in recognition of such service.

The Club relies on the efforts of its membership to achieve its goals. It is expected that members will donate their time and energies to that end. It is not anticipated that individuals will be bestowed the status of Honorary Member lightly or due to actions normally required for normal Club operation.

An Honorary Member is a non-active, non-voting member. In order for an Honorary Member to vote, hold office or a membership, that person must relinquish their honorary member status and fulfill the requirements set forth in Article II, Section 2.

Recommendations for Honorary Membership shall be made to the Board of Directors no later than two meetings prior to the Annual Meeting. The Board of Directors will consider the recommendation and if approved the nomination shall be presented to and voted on by the general membership, at the Annual meeting. A majority vote of active members in attendance and voting is required for acceptance.

Section 4 - Dues and Dues Cycle

The annual dues amount shall be established each year by vote of the Board of Directors. Dues shall be payable on or before the first day of July of each fiscal year. Members joining after July 1 shall pay the full annual dues amount for the remainder of the current fiscal year.

Section 5 - Disciplinary Actions

The following actions may expose a member to suspension or permanent expulsion:

- a. Failure to pay annual dues within the allotted time shall result in a loss of membership privileges.
- b. Failure to abide by Club regulations, Bylaws or policies.
- c. Any act or proceeding prejudicial to the interests of the Club or auto racing in general.
- d. Physical violence towards any other participant or spectator at, to or from any Club event/function due to any reason.
- e. Unsportsmanlike conduct.
- f. Any other action deemed undesirable.

A member to be suspended or expelled shall be notified, in writing, clearly stating the reasons for such action and will be given a reasonable opportunity to prepare and present a case in defense, to the membership, of their actions.

A suspension of not more than one year may be imposed by decision of the Board of Directors without membership vote. Permanent expulsion must be a majority vote of active members in good standing, present and voting, by secret ballot, at a special meeting where 14 days written notice has been made.

Any member may be expelled from the Club for cause by a two-thirds vote of the entire Board of Directors. Upon removal from this Club, any and all right to use the name "LIONS", the emblem and other insignia of this club and this association shall be forfeited.

The Club shall remove members whose conduct has been deemed a violation of the International Constitution and By-Laws and Board Policy and unbecoming a Lion by the International Office or otherwise face charter cancellation.

Section 7 - Resignation

Any member may resign by directing a letter of resignation to the Secretary of the Club. The member's resignation shall be effective immediately, provided all indebtedness to the Club is paid in full.

ARTICLE III - MEETINGS

Section 1 - Annual Meeting

The Annual Meeting of the members will be held in the month of April and take place of the regular business meeting for that month. Dates will be set by the Executive Officers. Election of officers, reports of officers and committees, and such other business shall occur at the Annual Meeting. Any amendments to the bylaws and changes to the Competition Rules related to vehicle or driver classifications and safety shall be made at this time. No changes to Bylaws or Competition Rules will be made at any other time other than the annual meeting except as dictated by safety or changes due to governmental regulations.

Section 2 - Business Meetings

The place, time and date of the business meetings shall be at least once a month by the President.

Section 3 - Special Meetings

The President or a majority of the Executive Officers may call special meetings of the members or officers. Notifications of special meetings shall be made verbally or in writing, and via email and/or posted on the Club website 24 hours prior whenever practicable. Minutes shall be published on the website within 48 hours.

Section 4 - Quorum

At all general membership meetings, or regularly scheduled business meetings, **seven members including no fewer than three Executive Officers** shall constitute a quorum. At all Special Meetings, either four Executive Officers or seven from the Board of Directors shall constitute a quorum.

Section 5 - Motions

All actions except those specifically provided for in these Bylaws shall be a majority vote of active members in good standing present and voting. Voting by written proxy or absentee ballot is not permitted.

Section 6 - Roberts Rules of Order

All business meetings will be conducted according to Roberts Rules of Order. The President shall appoint a parliamentarian who shall have final decision on rules of order.

ARTICLE IV - OFFICERS

Section 1 - Election

The elected Executive Officers of the Club shall serve for one year, or until their successors are appointed or elected, depending on the circumstance. The term of office begins July 1 and ends June 30 each year.

Any member in good standing is eligible for election to the Board of Directors. Any member wishing to serve in a position on the Executive Board shall have been a member for at least one year and a day prior to taking office and may not be serving in a position of leadership for competing racing organizations or car clubs.

Section 2 - Executive Officers

The Executive Officers of the Club are the President, First and Second Vice Presidents, the Secretary and Treasurer and shall conduct the administrative functions of the Club to the best of their ability.

Section 3 - Board of Directors

The above named officers duly elected at the Annual Meeting, the immediate Past President, the Trustees, Membership, and the Lion Tamer, shall constitute the Board of Directors of the Club, with all the powers of the directors. The Board of Directors is hereby authorized to utilize club funds to purchase Board of Directors Insurance.

The Treasurer shall maintain the Club's corporation status with the State of Alaska by filing Biennial Reports and officer changes as required. The Registered Agent on file with the state shall be a member of the Board.

Section 4 - Vacancy

In the event of a vacancy in the positions of Secretary or Treasurer, the Board of Directors shall appoint a member of the Club to fill said vacancy. This vacancy will be filled until the next Annual Meeting.

Section 5 - Impeachment

- a. Any officer or annually appointed chairman not accomplishing their duties for delinquent reasons to the extent that action should be taken, shall be so informed in writing of their delinquent actions. They will be given a reasonable opportunity to prepare and present their case in defense of their actions. The officer or chairperson may then be impeached from office or position upon majority vote, by secret ballot, of all active members in good standing, present and voting.
- b. The officers and annually appointed chairmen of the Club shall also be subject to Sections 4 and 5 of Article II.

ARTICLE V - DUTIES OF ELECTED OFFICERS

Section 1 - President

- a. The President shall preside at all meetings of the members and officers and shall perform the duties usually pertaining to this office.
- b. They may call special meetings under the provisions of Article III Section 4.
- c. They shall be the chief executive officer of the Club.
- d. The President will vote only in case of tie, excluding:
 - i. The annual meeting where they shall carry an equal vote on all issues.
 - ii. For amendments to the Bylaws.
- e. The President is authorized an annual \$500 total budget for discretionary and/or emergency spending. Any expenditures from this budget shall be discussed at the next monthly meeting, and the budget may be replenished if expenditures are voted on and approved by the Board.

Section 2 - First and Second Vice Presidents

- a. In the absence of the President or in the case of death, resignation or inability to act, the First Vice President shall assume the duties of the President.
- b. The First Vice President's duties and responsibilities are:
 - i. To provide for future events and prepare a calendar of events to be provided to members.
 - ii. To be responsible for events and strive to provide maximum classes for entrants whenever possible.
 - iii. To assure equal treatment is given to all classes when awarding prizes for events.
 - iv. To determine the eligibility of cars for registration in the various classes recognized by the Club and to accept or reject cars as they are offered for such registration.
 - v. To establish Club policies for conducting all Club events and to set forth, in published form, said policies for distribution to the members.
 - vi. To establish a procedure for careful inspection and determination of road worthiness of each car entered for events and to accept or reject said cars according to their condition with particular emphasis on the needs of safety.
- c. The First Vice President shall accomplish the above named duties with the direct assistance of the Second Vice President and whatever committees

they shall see fit to choose in order to ensure maximum efficiency and allow them to organize and operate smooth-running, enjoyable events.

- d. The Second Vice President shall oversee and mentor event chairpersons, giving them guidance to our safety policies, money handling, and overall event success.

Section 3 - Secretary

- a. The Secretary shall attend all meetings of members and/or officers and shall record the minutes of said meetings in a log kept for that purpose.
- b. Shall act as or appoint a registrar for Club Events.
- c. Maintain confidential membership lists for the purpose of mailings, eligibility, and dues or any other Club authorized purpose.
- d. Maintain membership lists on the Lions Club International website.
- e. Submit reports, minutes, etc. as needed to Lions Clubs International.

Section 4 - Treasurer

- a. The Treasurer shall be subject to such conditions and restrictions as may be made by the Executive Officers in regards to custody of all monies, debts and obligations of a financial nature belonging to the Club or incurred by it.
- b. They shall receive all monies of the Club and deposit the same in the Club account.
- c. They shall pay all payment of Club debts. The Treasurer and/or the President and their designee shall sign all contracts, checks, drafts, notes, C.O.D. 's or other orders for payment of money in the name of the Club. Two signatures are required for amounts over one hundred and fifty dollars. The Board of Directors may authorize an exception to items b and c above for accounts for special events and activities. These exceptions will be audited by the Trustees and turned over to the Treasurer.
- d. The Treasurer shall give a report on the financial status of the Club at the annual meeting, and if so requested, at any other meeting of the officers, directors or members. No obligation, debt or other liability shall be incurred on behalf of the Club without prior approval of a majority of the Executive Officers. This also applies to any member or officer of the Club.
- e. A majority of the Executive Officers may appoint an Assistant Treasurer to act in the absence or incapacity of the elected Treasurer. All above restrictions and conditions shall apply to the Assistant Treasurer.

- f. The Treasurer will be responsible for all Club monies and properties. A record will be maintained for all Club assets, and will be inventoried and transferred to each successor, excluding expendable supplies.
- g. The Treasurer will be responsible for all Club tax filings, Federal or State.

Section 5 - Trustees

- a. There shall be three elected Trustees, one 1-year and two 2-year terms to be staggered.
- b. The Trustees may audit the books and present their report at the annual meeting prior to the election.
- c. If, at any time, two of the Trustees wish to close the books and call for an audit, they are empowered to do so.
- d. The Trustees will each hold a position on the Board of Directors.

Section 6 - Lion Tamer

The Lion Tamer handles meeting setup and logistics by arranging the meeting space, displaying club regalia, greeting members and guests, and ensuring meetings run smoothly from start to finish.

- a. Set up and tear down meeting spaces before and after each meeting.
- b. Store and transport any club equipment and regalia for meetings.
- c. Assist the President in maintaining order during meetings.
- d. Coordinate with the meeting venue to ensure space reserved and ready.
- e. Help direct first-time visitors and make them feel welcome upon arrival.
- f. Notify the Board if any club equipment needs to be repaired or replaced.
- a.

Section 7 - Membership Officer

The Membership Officer grows and retains club membership by tracking the member roster, recruiting new members, onboarding newcomers, and reporting membership trends to the board.

- a. Reach out to prospective new members and invite them to visit a meeting.
- b. Follow up with guests who attend meetings to encourage them to join.
- c. Coordinate the orientation and onboarding of new members.

- d. Work with the Club Board to set and pursue annual membership growth goals.
- e. Reach out to members who have gone inactive or dropped to understand why and re-engage them.
- f. Recognize member milestones such as anniversaries or years of service.
- g. Coordinate with the district on membership initiatives and reporting requirements.
- h. Partner with other officers (such as marketing) to promote the club and attract new members.

ARTICLE VI - CHAIRMEN AND COMMITTEES

Section 1 - Appointed Chairman

The President, or Executive Officers as outlined in their duties, shall determine the appointed chairmen of committees, the Social Media Chair, and other individual positions.

Section 2 - Selection

The President or Executive Officers shall appoint or accept volunteers for such committees as it finds desirable, from time to time, and shall outline the duties and responsibilities of such committees.

Section 3 - Vacancy

In case a vacancy should occur from either of the annually appointed committee chairman, the President or Executive Officers shall appoint a member to fill said vacancy until the next annual meeting.

Section 4 - LCIF Chair

Promotes the club's support for Lions Clubs International Foundation by educating members, encouraging donations, pursuing LCIF grants, and coordinating participation in global campaigns.

- a. Educate members about LCIF programs, campaigns, and impact at meetings.
- b. Encourage individual and club donations to LCIF throughout the year.
- c. Set and track Club fundraising goal for LCIF contributions.
- d. Recognize and celebrate members who reach LCIF donor milestones.
- e. Research and apply for LCIF grants that could fund local projects.
- f. Share LCIF news, updates, success stories in newsletters or at meetings.
- g. Coordinate Club participation in LCIF global campaigns (such as vision, hunger, diabetes, or disaster initiatives)
- h. Report LCIF fundraising progress to the Club board regularly.
- i. Represent the Club at district-level LCIF events or meetings.

Section 5 - Social Media Chair

The Social Media Chair manages the club's social media accounts, posting updates about events, activities, and community projects to keep members engaged and promote the Club to the public.

1. Manage the Club's Instagram and Facebook accounts, and any other future accounts, with regular posts.
2. Share event photos, member spotlights, and car features to keep followers engaged.
3. Create short video content (reels, stories) from drivers and events.
4. Promote upcoming events, races, and meetups across all platforms.
5. Coordinate with local businesses or sponsors for cross-promotion
6. Work with the Board of Directors if seeking approval for any ad-budget funding for paid promoting posts.
- 1.

Section 6 - Equipment Chair

1. The Equipment Chairman shall be responsible for all Club equipment assigned to them.
2. They, or a member appointed by them, shall be responsible for transporting all necessary equipment to and from each Club event.
3. All Club property shall be accessible by the Board and Trustees at any time.
4. They, or a member appointed by them, shall be responsible for verifying the storage and safety of any club equipment stored outside of their own property, including the storage of the club trailer and equipment inside.
5. They will work with the treasurer to ensure they have a copy of any insurance on any equipment, including the club trailer, ensuring a copy remains in the club trailer when applicable.
6. They are responsible for ensuring any temperature sensitive equipment, such as timing equipment and computers, are stored correctly during cold months.

Section 7 - Competition Rules Committee

1. Establishment and Structure
 - a. Active members in good standing with the club are eligible to volunteer for the competition rules committee. Board of Directors members may

- be on the Competition Rules Committee, assuming basic requirements are met.
- b. Volunteer term to be one year.
 - c. Each member shall be a member of the Club. The First Vice President will preside as the Chairman of this committee, they will not vote.
 - d. A quorum of this committee will be at least 5 members, including the First Vice President or their designee.
2. The duties of this committee are as follows:
- a. To establish all changes, amendments or additions to competition rules that directly affect the competition of cars and drivers involved in events.
 - b. To present to the Executive Officers for review and proposed change, amendment or addition to competition rules. The Executive Officers, acting in the best interest of the Club membership, will have the power to veto the proposals. The proposal will be presented to the general membership within two business meetings after receiving it from the Competition Rules Committee. At this time the proposal will be considered final.
 - c. To establish all changes, amendments or additions to all Racing Rules by the Annual Meeting and they will be held firm and not subject to change, amendment or addition (without a $\frac{2}{3}$ majority vote or from the committee and approval by the Executive Officers), until the end of the following annual meeting.
 - d. To take into consideration any proposal brought to their attention and to give the proposal fair, careful and personally unbiased consideration.
 - e. Every Club-sanctioned event shall have a member of the Competition Rules Committee present at the event to oversee proper safety and sportsmanlike conduct.

Section 8 - Webmaster

The Webmaster shall ensure that the website remains updated as necessary, including any attachments and outgoing links.

The Webmaster shall ensure that any group addresses are directing emails to the appropriate members (for example, board and comp rules email groups).

The Webmaster will work with the Treasurer to ensure that all hosting and domain renewals are paid in a timely manner to ensure no lapse of services or loss of domain names occurs.

Any change requests to any services used must be presented and voted on at any regular business meeting, including change of email service, storage or website.

This position may be held by any board member, or if voted on, outsourced to a non-board member.

ARTICLE VII - FISCAL YEAR

Section 1 - Date

Fiscal Year of the Club shall begin July 1st and end on July 30th..